

# OnDataSuite Fall PEIMS Staff

Writing Queries in the Staff Report Center

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# About Me

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Northwest ISD PEIMS Coordinator

16 years in district, 9 years in PEIMS, 7 years as PEIMS Coordinator

32,000 students

4000 staff

234 square miles

Fastest Growing District in North Texas

eSchoolPLUS = SIS / eFinancePLUS = ERP/HR/Finance

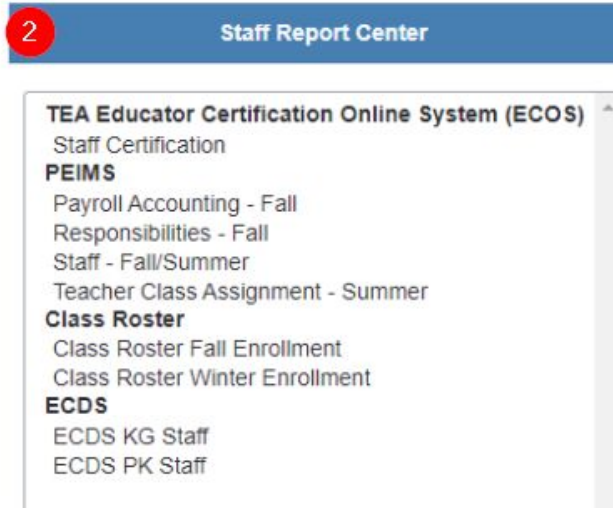
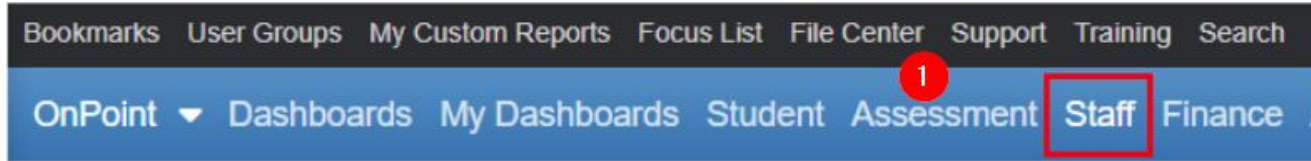


# Fall PEIMS and Staff Data

## Data to check:

- StaffClassification ([C021](#)) (Role ID)
- StaffService ([C343](#)) (Service ID)
- PayrollProgramIntent ([C147P](#)) (PIC)
- PopulationServed ([C030](#)) (Pop Serve)
- Long Term Substitutes ([Staff Entity GR3](#))
- Paraprofessional Certification ([E1670](#))
- Contracted Staff ([Staff Entity GR1,2,3](#))
- LevelofEducation ([C015](#)) (Highest Degree)
- TotalYearsExperience ([E0130](#)) & ([E1377](#))
- YearsExperienceinDistrict ([E0161](#))
- NumberDaysEmployed ([E0160](#))
- PayrollObject ([C159P](#))
- PayrollFunction ([C146P](#))
- PayrollActivity ([C018](#))
- MonthlyMinutes ([E1057](#))
- AuxiliaryRoleId ([C213](#))

# Writing Queries or Ad-Hoc Reports in OnDataSuite



# What Data Are You Needing to Verify?

Payroll Data?

**PEIMS**

Payroll Accounting - Fall

Responsibilities - Fall

Staff - Fall/Summer

Teacher Class Assignment - Summer

Staff Responsibilities?

**PEIMS**

Payroll Accounting - Fall

Responsibilities - Fall

Staff - Fall/Summer

Teacher Class Assignment - Summer

Fall Staff Data?

**PEIMS**

Payroll Accounting - Fall

Responsibilities - Fall

Staff - Fall/Summer

Teacher Class Assignment - Summer

Summer Staff Data?

**PEIMS**

Payroll Accounting - Fall

Responsibilities - Fall

Staff - Fall/Summer

Teacher Class Assignment - Summer



# Sample Searches

Campus Sped Paras  
to check Role ID,  
Correct Payroll  
Codes, and Pop  
Serve

Responsibilities - Fall School Years

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1	Campus	<b>select 1 campus</b>	▼	▼	🔒	☆	🗑️	↕
Criteria 2	ROLE ID (Fall)	<b>Filter for Role ID 033</b>	▼	▼	🔒	☆	🗑️	↕
Criteria 3	Service ID		▼	▼	🔒	☆	🗑️	↕
Criteria 4	Fund		▼	▼	🔒	☆	🗑️	↕
Criteria 5	Paraprofessional Certification		▼	▼	🔒	☆	🗑️	↕
Criteria 6	Program Intent		▼	▼	🔒	☆	🗑️	↕
Criteria 7	Object		▲	▼	🔒	☆	🗑️	↕
Criteria 8	Population Served		▲	▼	🔒	☆	🗑️	↕
Criteria 9	Function		▲	▼	🔒	☆	🗑️	↕






# Sample Searches






Check to see if the correct Object Code is being used on the correct Role ID's


### Staff Criteria Filters

**Responsibilities - Fall School Years**

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1 ROLE ID (Fall)     

Criteria 2 Object     

Add Criteria ... 

## Responsibilities - Fall by ROLE ID (Fall) by Object

ROLE ID (Fall)	Object	24-25
003 - Assistant Principal	6119 - Sal/Wages-Teachers & Other PP	46
	6139 - Employee Allowances	2
008 - School Counselor Provides guidance and counseling service...	6119 - Sal/Wages-Teachers & Other PP	49
013 - Librarian	6119 - Sal/Wages-Teachers & Other PP	25
020 - Principal	6119 - Sal/Wages-Teachers & Other PP	24
	6139 - Employee Allowances	24
022 - School Nurse	6119 - Sal/Wages-Teachers & Other PP	15
	6129 - Sal/Wages-Support Personnel	3
033 - Educational Aide	6119 - Sal/Wages-Teachers & Other PP	3
	6129 - Sal/Wages-Support Personnel	168
087 - Teacher	6119 - Sal/Wages-Teachers & Other PP	1,830
	6129 - Sal/Wages-Support Personnel	51
	6139 - Employee Allowances	34
103 - Research/Evaluation Professional (Including but not limit...	6119 - Sal/Wages-Teachers & Other PP	1
<b>TOTALS</b>		<b>2,275</b>

# Sample Searches

Check PIC 23 (Sped)  
to make sure correct  
Pop Serve is  
reporting (Should be  
06)

**Staff Criteria Filters**

Payroll Accounting - Fall School Years

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1 Program Intent **Filter for 23** [Filter Icon] [Save Icon] [Star Icon] [Trash Icon] [Sort Icon]

Criteria 2 Population Served [Filter Icon] [Save Icon] [Star Icon] [Trash Icon] [Sort Icon]

Add Criteria [Dropdown Arrow]

## Payroll Accounting - Fall by Program Intent by Population Served

Program Intent	Population Served	24-25
23 - Svcs to Stu w/Disabilities	! - Null or Missing Code	17
	01 - Regular Students	88
	03 - Compensatory/Remedial Students	3
	05 - Career & Technical Students	9
	06 - Special Education Students	293
	09 - Honors Students	3
<b>TOTALS</b>		<b>413</b>



# Sample Searches

Check for all Teachers/Diags/Ex.  
Directors, etc have a highest degree

Staff Criteria Filters

Staff - Fall/Summer School Years

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1 ROLE ID (Fall) choose what roles you want to check ▼ 🔍 🔒 ★ 🗑️ ↕

Criteria 2 Highest Degree Level ▲ 🔍 🔒 ★ 🗑️ ↕

Add Criteria ▼

Staff - Fall/Summer by ROLE ID (Fall) by Highest Degree Level

ROLE ID (Fall)	Highest Degree Level	24-25
003 - Assistant Principal	1 - Bachelor's	2
	2 - Master's	41
	3 - Doctorate	3
008 - School Counselor Provides guidance and counseling service...	1 - Bachelor's	5
	2 - Master's	44
013 - Librarian	2 - Master's	25
020 - Principal	1 - Bachelor's	1
	2 - Master's	21
	3 - Doctorate	2
022 - School Nurse	1 - Bachelor's	18
	2 - Master's	1
033 - Educational Aide	1 - Bachelor's	166
	2 - Master's	7
	3 - Doctorate	1
087 - Teacher	1 - Bachelor's	1,333
	2 - Master's	534
	3 - Doctorate	6
103 - Research/Evaluation Professional (Including but not limit...	1 - Bachelor's	1
<b>TOTALS</b>		<b>2,211</b>






# Sample Searches






## Check Auxiliary Role IDs and Object Code


Staff Criteria Filters

Payroll Accounting - Fall School Years

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1 Auxiliary Role ID     

Criteria 2 Object     

Add Criteria ... 

### Payroll Accounting - Fall by Auxiliary Role ID by Object

Auxiliary Role ID	Object	24-25
201 - Business/Finance (Accounting Clerk, Accounts Payable Cler...	6119 - Sal/Wages-Teachers & Other PP	1
	6129 - Sal/Wages-Support Personnel	4
202 - Campus Office/Clerical (Receptionist, Secretary, Certific...	6119 - Sal/Wages-Teachers & Other PP	8
	6129 - Sal/Wages-Support Personnel	175
	6139 - Employee Allowances	1
203 - Central Office/Clerical (Receptionist, Secretary)	6119 - Sal/Wages-Teachers & Other PP	6
	6129 - Sal/Wages-Support Personnel	46
	6139 - Employee Allowances	1
204 - Child Nutrition	6129 - Sal/Wages-Support Personnel	1
205 - Human Resources (Certification Specialist, Human Resource...	6129 - Sal/Wages-Support Personnel	3
206 - Information Technology (Computer Technician, District PEI...	6119 - Sal/Wages-Teachers & Other PP	1
	6129 - Sal/Wages-Support Personnel	30

# Sample Searches

If HR asks what is the breakdown of staff and race/ethnicity and comparison for past 3 years

Staff Criteria Filters

Staff - Fall/Summer School Years

16-17  17-18  18-19  19-20  20-21  21-22  22-23  23-24  24-25

Criteria 1 Ethnicity Race Report Category

Add Criteria ...

## Staff - Fall/Summer by Ethnicity Race Report Category

Ethnicity Race Report Category	22-23	23-24	24-25
A - Asian	38	52	68
B - Black or African American	104	130	137
H - Hispanic/Latino	390	445	493
I - American Indian or Alaska Native	10	11	10
T - Two or More Races	28	27	47
W - White	2,611	2,812	2,960
<b>TOTALS</b>	<b>3,181</b>	<b>3,477</b>	<b>3,715</b>



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