



THE CFO & PEIMS CONNECTION

Northwest ISD

Jonathan Pastusek, CFO

Jennifer Allen, PEIMS Coordinator



Learning Objectives

→ Does your district CFO and PEIMS Coordinator communicate? If so, how often?



→ Do you understand how PEIMS data impacts funding, state reporting, and FIRST Rating?



→ Learn how one district's CFO and PEIMS Coordinator work together to ensure accurate data reporting to TEA.



→ Takeaway strategies to use in your own district.



Your Presenter

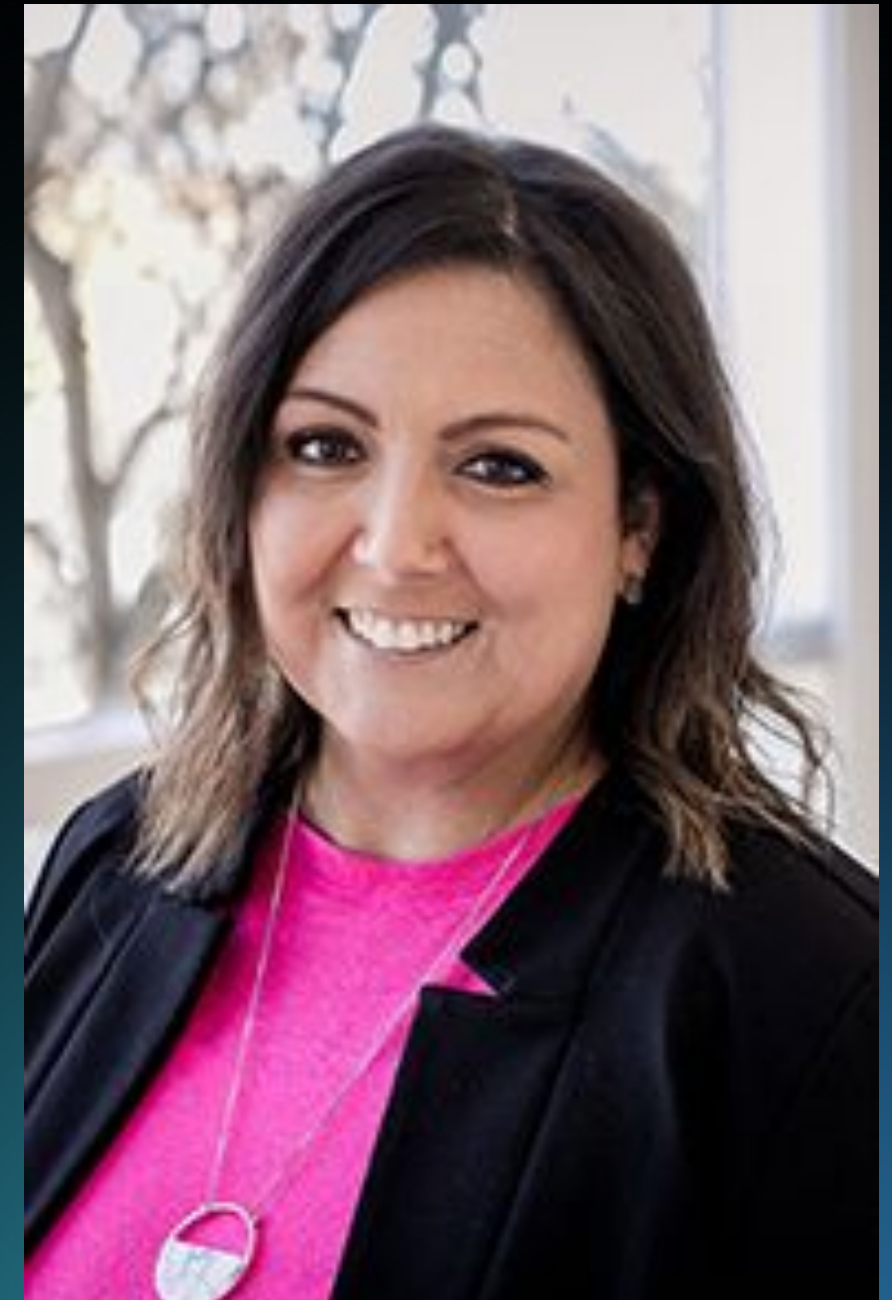
Jennifer Allen

District PEIMS Coordinator

Northwest ISD

jallen01@nisdtx.org

- 17 years Public Education Experience
- 8 years as PEIMS Coordinator
- TASBO Certified
 - RTSBA
 - TASBO Teacher and Presenter
 - TASBO PEIMS Mentor
 - TASBO PEIMS Vice-Chair
 - OnDataSuite Presenter



Your Presenter

Jonathan Pastusek
Chief Financial Officer
Northwest ISD

Jonathan.Pastusek@nisdtx.org

- School Finance - CFO for 11 Years
 - 5 years - Bowie ISD (1,700 students)
 - 6 years - Northwest ISD (33,000 students)
- TASBO
 - President of Region 9 Affiliate - Multiple Terms
 - RTSBA
 - TASBO Certification Presenter
 - TASBO/TASA Conference Presenter
 - TASBO Webinar Presenter



Staff and Students

- 33,000 students
- 3800 staff
- Fast Growth

Software

- ERP/HR/Finance is eFinancePLUS
- SIS/Student is eSchoolPLUS

Location

- North of Fort Worth
- 3 Counties
- 14 municipalities
- 234 square miles

Our District – Northwest ISD

Finance Accolades

- FIRST Rating is 'A - Superior' for 23 consecutive years

Collaboration - PEIMS and Finance





**What information
might a CFO need
from a PEIMS
Coordinator?**



- Student Enrollment Numbers
- Staff FTE Numbers
- Number of Staff as 087
- Student Numbers by PIC
- Refined ADA per Six Weeks
- ADA/FTE for Special Populations
- TSDS Reports
- Historial PEIMS Data
- Class Counts/Master Schedule

PEIMS Staff Coding Basics



PEIMS Coding and the Finance Connection

Every staff member at a school district has a PEIMS StaffClassification code or AuxiliaryRoleID

- Coding predetermined by TEA
- From Superintendent to an Electrician

StaffClassification

- Professional Staff
- Paraprofessional Staff in classroom

AuxiliaryRoleID

- Campus Paraprofessionals
- District Paraprofessionals
- Hourly employees

Fall PEIMS and Staff Data

- StaffClassification (C021) (Role ID)
- StaffService (C343) (Service ID)
- PayrollProgramIntent (C147P) (PIC)
- PopulationServed (C030) (Pop Serve)
- Long Term Substitutes (Staff Entity GR3)
- Contracted Staff (Staff Entity GR1,2,3)
- PayrollObject (C159P)
- PayrollFunction (C146P)
- PayrollActivity (C018)
- AuxiliaryRoleId (C213)

...and many more which have an HR focus,too!

New This Year (2025-2026)

- YearsTRATeachingExperience indicates the number of verifiable years of teaching experience as a classroom teacher as described in TEC §48.158.
- LEADeterminedTRAEligibility indicates the local education agency (LEA) has determined the teacher (StaffClassification is 087) is employed by a school system and teaches not less than an average of four hours each day, in an academic instructional setting or a career and technology educational setting.

Finance Basics



Why is this Important?

From a Funding Standpoint:

- Revenue Projection
 - Template, ADA, Enrollment by PIC
- Expenditures/Budget
 - PIC budgeting
 - Helps to determine how much money to expect
 - Look at by PIC and how much to spend - certain regulations of 55%
 - How many teachers to hire
 - Master schedule/Class counts
- Reviewing Data
 - Six Weeks reports and why critical
- Importance of Accuracy
 - Decision making for a District



Why is this Important?

Revenue Projection

- Revenue Template (Omar's, TASBO, others)
- Enrollment
- Average Daily Attendance
- Enrollment by PIC/Special Populations
- New - Teacher Counts by Years of Experience

Revenue Projection

8	Funding Elements			From Date Entry
9	Students			
10	1.	Refined Average Daily Attendance (ADA)		31,206.120
11	2.	Regular Program ADA (Line 1 - Line 3 - Line 4)		26,171.544
12	3.	Special Education FTEs (Link to Detail Report)		1,855.707
13	4.	Career & Technology FTEs		3,178.869
14	5.	Weighted ADA (WADA) (Link to Detail Report)		43,861.086
15	6.	PEIMS Enrollment		33,198
16	Property Values			
17	7.	2024 State Certified Property Value ("T2" value)		37,988,312,603
18	8.	2025 State Certified Property Value ("T2" value)		41,190,000,000
19	Tax Rates and Collections			
20	9.	2025-26 M&O Tax Rate		\$0.66310
21	10.	2025-26 Tier I M&O Tax Rate		\$0.58310
22	11.	2025-26 Maximum Compressed Tax Rate		\$0.58310
23	12.	2025-26 M&O Tax Collections (Link to Detail Report)		\$267,668,272
24	13.	2025-26 I&S Tax Rate		\$0.42100
25	14.	2025-26 I&S Tax Collections		\$171,675,801
26	15.	2025-26 Total Tax Collections		\$439,344,073
27	16.	2025-26 Total Tax Levy		N/A
28	Funding Components			
29	17.	District Basic Allotment		\$6,215
30	18.	School Safety Allotment (SSA) ADA		31,206.120
31	19.	ASF ADA (Prior-year ADA)		30,011.630
32	20.	Per Capita Rate		\$400.000
33	Program Intent Codes - Allotments			
34	Tier I Subchapter B & C Allotments			
35	21.	11-Regular Program Allotment 48.051		\$162,656,148
36	22.	Small and Mid-size Allotment 48.101		\$0
37	23.	23-Total Special Education Adjusted Allotment 48.102 (Spend 55%)		\$43,870,157
38	24.	37-Dyslexia Allotment 48.103		\$2,082,367
39	25.	24-Total Comp Ed Allotment 48.104 (Spend 55% Requirement Removed)		\$13,161,193
40	26.	25-Total Bilingual Education Allotment 48.105 (Spend 55%)		\$2,338,029
41	27.	22-Total Career & Technology Allotment 48.106 (Spend 55%)		\$26,859,641
42	28.	11-Public Education Grant 48.107		\$0
43	29.	36-Early Education Allotment 48.108 - PART 1		\$2,627,959
44	29A.	36-Early Education Allotment 48.108 - PART 2		\$0
45	30.	21-Gifted & Talented Allotment 48.109		\$674,925
46	31.	38-College, Career, or Military Readiness Outcomes Bonus 48.110		\$1,269,450
47	32.	Fast Growth Allotment 48.111 (Link to Detail Report)		\$16,897,682
48	33.	Teacher Incentive Allotment 48.112		\$50,472
49	34.	Mentor Program Allotment 48.114		\$0
50	36.	Rural Pathways Excellence Partnership (R-PEP) Allotment & Outcomes Bonus 48.118		\$0
52	36A.	Early Literacy Intervention Allotment		\$0

53	Tier I Subchapter D Allotments (do not count towards WADA for Tier II Purposes)			
54	37.	99-Total Transportation Allotment 48.151		\$3,456,225
55	38.	99-New Instructional Facilities Allotment (NIFA) 48.152		\$2,190,000
56	39.	Dropout Recovery and Residential Placement Facility Allotment 48.153		\$0
57	40.	Tuition Allotment for Districts Not Offering All Grade Levels 48.154		\$0
58	41.	College Preparation Assessment Reimbursement 48.155		\$74,746
59	42.	Certification Examination Reimbursement 48.156		\$59,299
60	35.	School Safety Allotment 42.168 (includes \$33,540 per Campus; moved to Subchapter D)		\$1,798,022
61	42A.	Full Individual & Initial Evaluation Allotment		\$0
62	42B.	Basic Costs Allotment		\$3,518,988
63	42C.	Teacher Retention Allotment		\$7,892,500
64	42D.	Support Staff Retention Allotment		\$1,177,719
65	43.	Total Cost of Tier I (Link to Tier I Detail Report)		\$292,655,522
66	44.	Less: Local Fund Assignment		\$240,178,890
67	45.	Per Capita Distribution from the Available School Fund (ASF)		\$12,004,652
68	Foundation School Program (FSP) State Funding			
69	46.	FSP State Share of Tier I (Line 40 - Line 42 - Line 43)		\$40,471,980
70	47.	Tier II State Aid (Link to Tier II Detail Report)		\$12,245,201
71	48.	Other Programs (Link to Detail Report)		\$3,451,278
72	49.	Total FSP Operating Fund		\$56,168,459
73	State Aid by Fund Code / Object Code - Funding Source			
74	M&O State Aid			
75	50.	199/5812 - Foundation School Fund		\$54,840,539
76	51.	199/5811 - Available School Fund		\$12,004,652
77	52.	410/5829 - Instructional Materials & Technology Fund		\$1,327,920
78	I&S State Aid			
79	53.	599/5829 - Existing Debt Allotment (EDA) (Link to Detail Report)		\$0
80	54.	599/5829 - Instructional Facilities Allotment (IFA) (Bond) (Link to Detail Report)		\$0
81	55.	599/5829 - Instructional Facilities Allotment (Lease Purchase) (See Link Above)		\$0
82	56.	I&S Hold Harmless (ASAHE for Facilities on TEA's Report) (Link to HH2526-Calcs tab)		\$9,869,499
83	57.	TOTAL 2025-26 FSP/ASF STATE AID		\$78,042,610
84	Local Revenue in Excess of Entitlement			
85	58.	Local Revenue in Excess of Entitlement (Link to Cost of Recapture Report)		\$0
86				
87		FSP Allocations and Adjustments Report (Link to Detail Report)		

Revenue Projection

1.	Refined Average Daily Attendance (ADA)	31,557.000	31,557.000
2.	Regular Program ADA (Ref ADA - Spec Ed FTEs - CT FTEs)	26,885.127	26,885.127
3.	Special Education FTEs	1,646.873	1,646.873
4.	Career & Technology FTEs	3,025.000	3,025.000
5.	Weighted ADA (WADA)	44,007.006	44,007.006
6.	PEIMS Enrollment	0	0
Property Values		LPE	DPE
7.	2024 (prior tax year) State Certified Property Value	\$37,988,312,603	\$37,988,312,603
8.	2025 (current tax year) State Certified Property Value (2024 State Certified Property Value * 1.056)	\$40,182,272,408	\$40,182,272,408
Tax Rates and Collections		LPE	DPE
9.	2025 (current tax year) M&O Tax Rate	\$0.6189	\$0.6189
10.	2025 (current tax year) Tier one M&O Tax Rate	\$0.5689	\$0.5689
11.	Maximum Compressed Tax Rate	\$0.5689	\$0.5689
12.	2025-2026 M&O Tax Collections (2024-2025 M&O tax collections * 1.056)	\$260,605,041	\$260,605,041
13.	2025 (current tax year) I&S Tax Rate	\$0.4210	\$0.4210
14.	2025-2026 I&S Tax Collections	\$177,651,426	\$177,651,426
15.	2025-2026 Total Tax Collections	\$438,256,467	\$438,256,467
16.	2025-2026 Total Tax Levy	\$380,869,335	\$380,869,335
Funding Components		LPE	DPE
17.	District Basic Allotment * TR / MCR	\$6,215	\$6,215
18.	School Safety Allotment (SSA) ADA	28,861.035	28,861.035

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19.	ASF ADA	29,877.613	29,877.613
20.	Per Capita Rate	\$471.190	\$471.190
Program Intent Codes - Allotments		LPE	DPE
Tier One Subchapter B and C Allotments			
21.	11-Regular Program Allotment 48.051	\$167,091,064	\$167,091,064
22.	Small and Mid-Size Allotment 48.101	\$0	\$0
23.	23-Special Education Adjusted Allotment 48.102 (spend 55% of amount)	\$40,551,867	\$551,867
24.	37-Dyslexia Allotment 48.103 (spend 100% of amount)		\$82,025
25.	24-Compensatory Education Allotment 48.104 (spend 55% of amount)		\$38,182
26.	25-Bilingual Education Allotment 48.105 (spend 55% of amount)		\$2,285,566
27.	26-Career & Technology Allotment 48.106 (spend 55% of amount)	\$25,559,746	\$25,559,746
28.	27-Teacher Incentive Allotment 48.107	\$0	\$0
29.	28-Teacher Incentive Allotment 48.108 (spend 100% of amount)	\$2,502,159	\$2,502,159
30.	29-Gifted & Talented Adjusted Allotment 48.109 (spend 100% of amount)	\$649,302	\$649,302
31.	38-CCMR Outcomes Bonus 48.110 (spend 55% of amount)	\$1,234,000	\$1,234,000
32.	Fast growth allotment 48.111	\$16,897,681	\$16,897,681
33.	Teacher Incentive Allotment 48.112	\$50,472	\$50,472
34.	Mentor Program Allotment 48.114	\$0	\$0
35.	School Safety Allotment 48.115	\$1,749,328	\$1,749,328
36.	Rural Pathways Excellence Partnership (R-PEP) Allotment and Outcomes Bonus 48.118	\$0	\$0

8	Funding Elements			From Date Entry
9	Students			
10	1.	Refined Average Daily Attendance (ADA)		31,206.120
11	2.	Regular Program ADA (Line 1 - Line 3 - Line 4)		26,171.544
12	3.	Special Education FTEs (Link to Detail Report)		1,855.707
13	4.	Career & Technology FTEs		3,178.869
14	5.	Weighted ADA (WADA) (Link to Detail Report)		43,861.086
15	6.	PEIMS Enrollment		33,198
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26	15.	2025-26 Total Tax Collections		\$439,344,073
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30	18.	School Safety Allotment (SSA) ADA		31,206.120
31	19.	ASF ADA (Prior-year ADA)		30,011.630
32	20.	Per Capita Rate		\$400.000
33	Program Intent Codes - Allotments			
34	Tier I Subchapter B & C Allotments			
35	21.	11-Regular Program Allotment 48.051		\$162,656,148
36	22.	Small and Mid-size Allotment 48.101		\$0
37	23.	23-Total Special Education Adjusted Allotment 48.102		\$43,870,157
38	24.	37-Dyslexia Allotment 48.103		\$2,082,367
39	25.	24-Total Compensatory Education Allotment 48.104 (Requirement Removed)		\$13,161,193
40	26.	25-Bilingual Education Allotment 48.105 (Spend 55%)		\$2,338,029
41	27.	26-Career & Technology Allotment 48.106 (Spend 55%)		\$26,859,641
42	28.	27-Teacher Incentive Allotment 48.107		\$0
43	29.	36-Early Education Allotment 48.108 - PART 1		\$2,627,959
44	29A.	36-Early Education Allotment 48.108 - PART 2		\$0
45	30.	21-Gifted & Talented Allotment 48.109		\$674,925
46	31.	38-College, Career, or Military Readiness Outcomes Bonus 48.110		\$1,269,450
47	32.	Fast Growth Allotment 48.111 (Link to Detail Report)		\$16,897,682
48	33.	Teacher Incentive Allotment 48.112		\$50,472
49	34.	Mentor Program Allotment 48.114		\$0
50	36.	Rural Pathways Excellence Partnership (R-PEP) Allotment & Outcomes Bonus 48.118		\$0
52	36A.	Early Literacy Intervention Allotment		\$0

8	Funding Elements			From
9	Students			Date Entry
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12	3.	Special Education FTEs (Link to Detail Report)		1,855.707
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33	Program Intent Codes - Allotments			
34	Tier I Subchapter B & C Allotments			
35	21.	11-Regular Program Allotment 48.051		\$162,656,148
36	22.	Small and Mid-size Allotment 48.101		\$0
37	23.	23-Total Special Education Adjusted Allotment 48.102 (Spend 55%)		\$43,870,157
38	24.	37-Dyslexia Allotment 48.103		\$2,082,367
39	25.	24-Total Comp Ed Allotment 48.104 (Spend 55% Requirement Removed)		\$13,161,193
40	26.	25-Total Bilingual Education Allotment 48.105 (Spend 55%)		\$2,338,029
41	27.	22-Total Career & Technology Allotment 48.106 (Spend 55%)		\$26,859,641
42	28.	11-Public Education Grant 48.107		\$0
43	29.	36-Early Education Allotment 48.108 - PART 1		\$2,627,959
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46	31.	38-College, Career, or Military Readiness Outcomes Bonus 48.110		\$1,269,450
47	32.	Fast Growth Allotment 48.111 (Link to Detail Report)		\$16,897,682
48	33.	Teacher Incentive Allotment 48.112		\$50,472
49	34.	Mentor Program Allotment 48.114		\$0
50	36.	Rural Pathways Excellence Partnership (R-PEP) Allotment & Outcomes Bonus 48.118		\$0
52	36A.	Early Literacy Intervention Allotment		\$0

Revenue Projection

One line in Revenue Budget
M&O Taxes = \$267,668,272

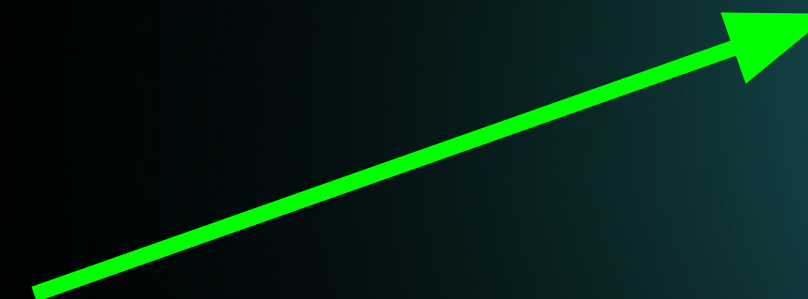
Revenue Projection

Two lines in Revenue Budget
Foundation School Fund= \$54,840,539
Available School Fund = \$12,004,652

53	Tier I Subchapter D Allotments (do not count towards WADA for Tier II Purposes)			
54	37.	99-Total Transportation Allotment 48.151		\$3,456,225
55	38.	99-New Instructional Facilities Allotment (NIFA) 48.152		\$2,190,000
56	39.	Dropout Recovery and Residential Placement Facility Allotment 48.153		\$0
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72	49.	Total FSP Operating Fund		\$56,168,459
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74	50.	199/5812 - Foundation School Fund		\$54,840,539
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76	52.	199/5800 - Instructional Facilities Allotment (IFA) (Bond)		\$2,190,000
77	53.	599/5829 - Existing Debt Allotment (EDA) (Link to Detail Report)		\$0
78	54.	599/5829 - Instructional Facilities Allotment (IFA) (Bond) (Link to Detail Report)		\$0
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83	58.	Local Revenue in Excess of Entitlement (Link to Cost of Recapture Report)		\$0
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85	FSP Allocations and Adjustments Report (Link to Detail Report)			
86				
87				

Expenditures Budget

PIC Funding (Program Intent Code)



8	Funding Elements			From Date Entry
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44	29A.	36-Early Education Allotment 48.108 - PART 2		\$0
45	30.	21-Gifted & Talented Allotment 48.109		\$674,925
46	31.	38-College, Career, or Military Readiness Outcomes Bonus 48.110		\$1,269,450
47	32.	Fast Growth Allotment 48.111 (Link to Detail Report)		\$16,897,682
48	33.	Teacher Incentive Allotment 48.112		\$50,472
49	34.	Mentor Program Allotment 48.114		\$0
50	36.	Rural Pathways Excellence Partnership (R-PEP) Allotment & Outcomes Bonus 48.118		\$0
52	36A.	Early Literacy Intervention Allotment		\$0

8	Funding Elements			From Date Entry
9	Students			
10	1.	Refined Average Daily Attendance (ADA)		31,206.120
11	2.	Regular Program ADA (Line 1 - Line 3 - Line 4)		26,171.544
12	3.	Special Education FTEs (Link to Detail Report)		1,855.707
13	4.	Career & Technology FTEs		3,178.869
14	5.	Weighted ADA (WADA) (Link to Detail Report)		43,861.086
15	6.	PEIMS Enrollment		33,198
16	Property Values			
17	7.	2024 State Certified Property Value ("T2" value)		37,988,312,603
18	8.	2025 State Certified Property Value ("T2" value)		41,190,000,000
19	Tax Rates and Collections			
20	9.	2025-26 M&O Tax Rate		\$0.66310
21	10.	2025-26 Tier I M&O Tax Rate		\$0.58310
22	11.	2025-26 Maximum Compressed Tax Rate		\$0.58310
23	12.	2025-26 M&O Tax Collections (Link to Detail Report)		\$267,668,272
24	13.	2025-26 I&S Tax Rate		\$0.42100
25	14.	2025-26 I&S Tax Collections		\$171,675,801
26	15.	2025-26 Total Tax Collections		\$439,344,073
27	16.	2025-26 Total Tax Levy		N/A
28	Funding Components			
29	17.	District Basic Allotment		\$6,215
30	18.	School Safety Allotment (SSA) ADA		31,206.120
31	19.	ASF ADA (Prior-year ADA)		30,011.630
32	20.	Per Capita Rate		\$400.000
33	Program Intent Codes - Allotments			
34	Tier I Subchapter B & C Allotments			
35	21.	11-Regular Program Allotment 48.051		\$162,656,148
36	22.	Small and Mid-size Allotment 48.101		\$0
37	23.	23-Total Special Education Adjusted Allotment 48.102 (Spend 55%)		\$43,870,157
38	24.	37-Dyslexia Allotment 48.103		\$2,082,367
39	25.	24-Total Comp Ed Allotment 48.104 (Spend 55% Requirement Removed)		\$13,161,193
40	26.	25-Total Bilingual Education Allotment 48.105 (Spend 55%)		\$2,228,020
41	27.	22-Total Career & Technology Allotment 48.106 (Spend 55%)		\$26,859,641
42	28.	11-Public Education Grant 48.107		\$0
43	29.	36-Early Education Allotment 48.108 - PART 1		\$2,627,959
44	29A.	36-Early Education Allotment 48.108 - PART 2		\$0
45	30.	21-Gifted & Talented Allotment 48.109		\$674,925
46	31.	38-College, Career, or Military Readiness Outcomes Bonus 48.110		\$1,269,450
47	32.	Fast Growth Allotment 48.111 (Link to Detail Report)		\$16,897,682
48	33.	Teacher Incentive Allotment 48.112		\$50,472
49	34.	Mentor Program Allotment 48.114		\$0
50	36.	Rural Pathways Excellence Partnership (R-PEP) Allotment & Outcomes Bonus 48.118		\$0
52	36A.	Early Literacy Intervention Allotment		\$0

Expenditures Budget

PIC Funding
Pic 22 Revenue - 55%
 $\$26,859,641 * .55 = \$14,772,803$

Expenditures Budget

Career and Tech - Pic 22 Revenue - 55%

$\$26,859,641 * .55 = \$14,772,803$

- Decision Points
Simple Tallies - Students enrolled in PIC 22 programs - Hiring Schedule
Programs must have minimum participation for staffing
- Budget
 - Payroll PIC 22 (Staffing) Cost - \$11,359,382
 - Non-payroll PIC 22 - \$3,427,297
 - Total **\$14,786,679**
- Master Schedule - Track student counts - hit staffing targets
 - Revenue tracking as well as changes made by principals

Why is this Important?

- Reviewing Data
- Six Weeks reports - Data into template (trending correctly)
- CTE Example (one class = \$1 million)
- Master Schedule Deep Dive for accuracy/accountability
- Importance of Accuracy
 - Decision making for a District
 - Enrollment (99% accuracy - \$3.3 million difference)
 - Average Daily Attendance (1% change - \$2 million difference)
 - Staffing decisions
 - Programs decisions
 - Must go back and review during and after year end

Verifying Staff Data Through a Finance Lens



Need to Know

Budget Codes vs. PEIMS Codes

- Certain Organization Codes go hand in hand with Function Code 41 (central admin)
- Certain Fund/Function/Object codes in Finance aren't reported for PEIMS due to FASRG rules
- Salaried Staff paid from Object Code 6119
- Paraprofessional Staff paid from Object Code 6129
- Classroom Paras are limited to 2 services - 033 (educational aide) or 036 (certified interpreter)
- **Teachers are *StaffClassification* 087**
- Front Office paraprofessionals have an *AuxiliaryRoleID*, where classroom paras have a *StaffClassification* of 033
- If PIC code = 23, then Pop Serve = 06 (*Students receiving special education services*)
- If PIC code = 22, then Pop Serve = 05 (*CTE students*)
- If PIC code = 11, then Pop Serve = 01 (*regular students*)
- Most Classroom teachers will have PIC 11, Object 6119, Activity 80, Function 11

A lot of these If/Thens are seen through Fatals, Special Warnings and Warnings - work with your Finance Dept!

PDM1-111-001 Individual Staff Roster

PAYROLL ACCOUNTING								STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Gr	Stu Serv	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
80	199	11	6119	007	4	22	\$											
CTE Teacher								061911007	087		05		21		01		900	12.36
								061911007	087		05		6		01		900	12.36
								061911007	087		05		22		01		1,800	24.73
								061911007	087		01		26		01		80	1.10
								061911007	087		05		26		01		900	12.36
								061911007	087		05		14		01		900	12.36
								061911007	087		05		14		01		900	12.36
								061911007	087		05		13		01		900	12.36

CTE Teacher

Employee Total FTE %

PAYROLL ACCOUNTING								STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Gr	Stu Serv	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
80	199	11	6119	108	4	11	\$ 100,000	061911108	087		01	02	21		01		1,650	25.00
								061911108	087		01	02	21		01		1,650	25.00
								061911108	087		01	02	21		01		1,650	25.00
								061911108	087		01	02	21		01		1,650	25.00

2nd Grade Teacher

PDM1-111-001 Individual Staff Roster

Paraprofessional Certification:

PAYROLL ACCOUNTING

Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount
80	199	11	6119	113	4	23	

STAFF RESPONSIBILITIES

Campus Code	Role ID	Pop Serv	Gr	Stu Serv	ESC SSA	Class Type	Monthly Minutes	FTE %
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		02	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	1		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00
061911113	087	06	05	2		01	1,650	5.00

SpEd Teacher

PDM1-111-001 Individual Staff Roster

Staff Unique ID:				
Name:				
Total Years of Experience:		0		
Highest Degree Level :		0		
Years of Experience in LEA:		0		
Auxiliary Role ID:				
Number of Days Employed:		187		
Percent Day Employed:		100		
Paraprofessional Certification:		1		

Classroom SpEd para

PAYROLL ACCOUNTING								STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Gr	Stu Serv	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
80	199	11	6129	047	4	23	\$	061911047	033	SA000003	06	06	0		02	R000000000001BA	8,400	100.00
Employee Total FTE %																		
CAMPUS ID		- 061911047				- 100%												
ROLE ID		- 033				- 100%												
SERVICE ID		- SA000003				- 100%												

PDM1-111-001 Individual Staff Roster

Texas Education Agency
PDM1-111-001
v24.1.3
*** CONFIDENTIAL ***
LEA: 061911 - NORTHWEST ISD

TSDS PEIMS INDIVIDUAL STAFF PROFILES
LEA-level Data | Category: All Role Group
Campuses: All
2023 - 2024 Fall Collection, Accepted Submission

Tuesday 10/15/2024 12:21 PM
Page 3 of 3,635

Staff Unique ID: [REDACTED]
Name: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
Total Years of Experience: 0
Highest Degree Level : 0
Years of Experience in LEA: 0
Auxiliary Role ID: 202
Number of Days Employed: 220
Percent Day Employed: 100
Paraprofessional Certification: 1

Front Office Para

PAYROLL ACCOUNTING							STAFF RESPONSIBILITIES										Monthly Minutes	FTE %
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Gr	Stu Serv	ESC SSA	Class Type	Class ID		
80	199	23	6129	102	4	99	[REDACTED]				empty							

Reviewing PDM1-111-001 for verification of data

PAYROLL ACCOUNTING							STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Students Served	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
16	199	11	6119	011	8	11	[REDACTED]										
17	199	11	6119	011	8	11											
80	199	11	6119	011		11											
								061911011	087	03240600	01	13		01	00000000298995	1,800	14.29
								061911011	087	03240700	01	4		01	00000000299000	1,800	14.29
								061911011	087	03240800	01	1		01	00000000299006	1,800	14.29
								061911011	087	03241200	01	1		01	00000000299012	1,800	14.29
								061911011	087	03241200	01	1		01	00000000309449	900	7.14
								061911011	087	13009900	05	20		01	00000000298795	900	7.14
								061911011	087	13009900	05	25		01	00000000298791	900	7.14
								061911011	087	13009900	05	27		01	00000000298793	900	7.14
								061911011	087	13009900	05	28		01	00000000298798	900	7.14
								061911011	087	13009900	05	18		01	00000000298800	900	7.14

Employee Total FTE %			
CAMPUS ID	- 061911011	-	100%
ROLE ID	- 087	-	100%
SERVICE ID	- 03240600	-	14%
SERVICE ID	- 03240700	-	14%
SERVICE ID	- 03240800	-	14%
SERVICE ID	- 03241200	-	21%
SERVICE ID	- 13009900	-	36%

What do YOU see that might be incorrect??

Auditing Staff Responsibilities to Correct Payroll Codes for Fall PEIMS Submission

Reviewing PDM1-111-001 for verification of data

PAYROLL ACCOUNTING							STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Students Served	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
16	199	11	6119	011	8	11	[REDACTED]										
17	199	11	6119	011	8	11											
80	199	11	6119	011	8	11											
								061911011	087	03240600	01	13		01	00000000298995	1,800	14.29
								061911011	087	03240700	01	4		01	00000000299000	1,800	14.29
								061911011	087	03240800	01	1		01	00000000299006	1,800	14.29
								061911011	087	03241200	01	1		01	00000000299012	1,800	14.29
								061911011	087	03241200	01	1		01	00000000309449	900	7.14
								061911011	087	13009900	05	20		01	00000000298795	900	7.14
								061911011	087	13009900	05	25		01	00000000298791	900	7.14
								061911011	087	13009900	05	27		01	00000000298793	900	7.14
								061911011	087	13009900	05	28		01	00000000298798	900	7.14
								061911011	087	13009900	05	18		01	00000000298800	900	7.14
Employee Total FTE %																	

Employee Total FTE %		
CAMPUS ID	- 061911011	100%
ROLE ID	- 087	100%
SERVICE ID	- 03240600	14%
SERVICE ID	- 03240700	14%
SERVICE ID	- 03240800	14%
SERVICE ID	- 03241200	21%
SERVICE ID	- 13009900	36%

What should be questioned?

If the classes taught are population served 05 (CTE courses), what should PIC code be?

Example #2

PAYROLL ACCOUNTING							STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Students Served	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
79	199	11	6119	111	8	25	[REDACTED]										
80	199	11	6119	111	8	11											
								061911111	087	01010000	03	7		01	00000000306751	6,600	66.67
								061911111	087	01010000	03	14		01	00000000309372	3,300	33.33
Employee Total FTE %																	
CAMPUS ID		- 061911111						100%									
ROLE ID		- 087						100%									
SERVICE ID		- 01010000						100%									

Example #3

PAYROLL ACCOUNTING							STAFF RESPONSIBILITIES										
Activity	Fund	Func	Obj	Org	Yr	Prog	Budget Amount	Campus Code	Role ID	Service ID	Pop Serv	Students Served	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
79	199	11	6119	113	8	11	[REDACTED]										
80	199	11	6119	113	8	11											
								061911113	087	02630020	01	17		01	00000000303695	1,650	25.00
								061911113	087	02640020	01	17		01	00000000303683	1,650	25.00
								061911113	087	02650200	01	17		01	00000000303691	1,650	25.00
								061911113	087	02660020	01	17		01	00000000303687	1,650	25.00
Employee Total FTE %																	
CAMPUS ID	- 061911113						100%										
ROLE ID	- 087						100%										
SERVICE ID	- 02630020						25%										
SERVICE ID	- 02640020						25%										
SERVICE ID	- 02650200						25%										
SERVICE ID	- 02660020						25%										

What do YOU see that might be incorrect on these examples??

PAYROLL ACCOUNTING

Activity	Fund	Func	Obj	Org	Yr	Prog
79	199	11	6119	111	8	25
80	199	11	6119	111	8	11

Budget
Amount



Campus
Code

061911111
061911111

Role
ID

087
087

Service ID

01010000
01010000

Pop
Serv

03
03

STAFF RESPONSIBILITIES

Students
Served

7
14

ESC
SSA

Class
Type

01
01

Class ID

00000000306751
00000000309372

Monthly
Minutes

6,600
3,300

FTE %

66.67
33.33

Employee Total FTE %

CAMPUS ID	- 061911111	100%
ROLE ID	- 087	100%
SERVICE ID	- 01010000	100%

This is a Pre-Kindergarten Class with a Population Served of 03 which is correct. Should teacher be paid out of PIC 11 ?

PAYROLL ACCOUNTING

Activity	Fund	Func	Obj	Org	Yr	Prog
79	199	11	6119	116	8	11
80	199	11	6119	113	8	11

Budget
Amount



Campus
Code

061911113
061911113
061911113
061911113

Role
ID

087
087
087
087

Service ID

02630020
02640020
02650200
02660020

Pop
Serv

01
01
01
01

STAFF RESPONSIBILITIES

Students
Served

17
17
17
17

ESC
SSA

Class
Type

01
01
01
01

Class ID

00000000303695
00000000303683
00000000303691
00000000303687

Monthly
Minutes

1,650
1,650
1,650
1,650

FTE %

25.00
25.00
25.00
25.00

Employee Total FTE %

CAMPUS ID	- 061911113	- 100%
ROLE ID	- 087	- 100%
SERVICE ID	- 02630020	- 25%
SERVICE ID	- 02640020	- 25%
SERVICE ID	- 02650200	- 25%
SERVICE ID	- 02660020	- 25%

Teacher is teaching classes from Building 113. Why does she have some pay coming from Building 116?



Example #4

STAFF RESPONSIBILITIES

Campus Code	Role ID	Service ID	Pop Serv	SpecEd Age Rng	Stu Serv	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
061911042	087	03200510	09	00	27		01	00000000702010	920	10.95
061911042	087	03200510	09	00	27		01	00000000702012	920	10.95
061911042	087	03200510	01	00	30		01	00000000702016	920	10.95
061911042	087	03200510	01	00	24		01	00000000702017	920	10.95
061911042	087	03200510	01	00	22		01	00000000702018	920	10.95
061911042	087	03200510	01	00	25		01	00000000702328	1,440	17.14
061911042	087	03200510	01	00	18		01	00000000702480	920	10.95
061911042	020	SS003000	01	00				++++++		17.14

Employee Total FTE %			
CAMPUS ID	- 061911042	-	100%
ROLE ID	- 020	-	17%
ROLE ID	- 087	-	83%
SERVICE ID	- 03200510	-	83%
SERVICE ID	- SS003000	-	17%

What do YOU see that might be incorrect??

STAFF RESPONSIBILITIES

Campus Code	Role ID	Service ID	Pop Serv	SpecEd Age Rng	Stu Serv	ESC SSA	Class Type	Class ID	Monthly Minutes	FTE %
061911042	087	03200510	09	00	27		01	00000000702010	920	10.95
061911042	087	03200510	09	00	27		01	00000000702012	920	10.95
061911042	087	03200510	01	00	30		01	00000000702016	920	10.95
061911042	087	03200510	01	00	24		01	00000000702017	920	10.95
061911042	087	03200510	01	00	22		01	00000000702018	920	10.95
061911042	087	03200510	01	00	25		01	00000000702328	1,440	17.14
061911042	087	03200510	01	00	18		01	00000000702480	920	10.95
061911042	020	SS003000	01	00				+++++		17.14

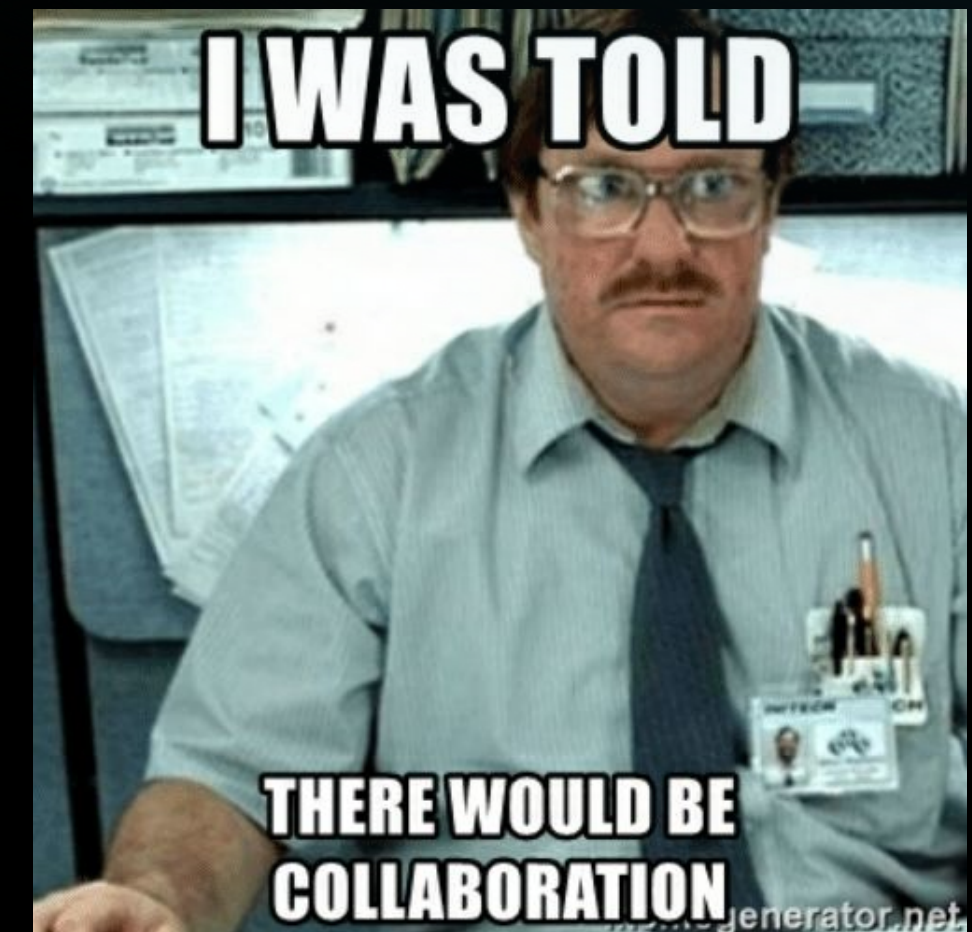
This staff member is a principal.
The master schedule had the principal the Teacher of Record for 7 classes. This reduced the FTE for the principal.

Employee Total FTE %

CAMPUS ID	- 061911042	-	100%
ROLE ID	- 020	-	17%
ROLE ID	- 087	-	83%
SERVICE ID	- 03200510	-	83%
SERVICE ID	- SS003000	-	17%

How to Evaluate Staff Data

- Team of 6 Central Office Staff
 - CFO, HR Director, PEIMS Coordinator, CTE Director, Payroll Director, Budget Director
- Share Fall PEIMS Staff Report
 - PDM1-111-001 - Individual Staff Profiles
- Review all Staff
 - Base Pay and Stipends
 - Population Served
 - Program Intent Codes (PIC)
- What was right, wrong, indifferent?
- How to Correct - if not too late



Master Scheduling Role



THE WHY | DISTRICT VIEWPOINTS

1. **Budget Deficit** (\$16 Million Deficit)
 - a. Staffing Structure - Analyze current structure efficiency
 - b. Need to develop new targets - Develop structure that is sustainable
2. Need for **efficiency audit**
 - a. Major target for **staffing**
3. The need for **district alignment** & equity
4. One stop shop for reference through a variety of decisions

THE HOW | Development Process

1. Develop Targets

- a. Staffing Ratio - Classroom Teachers
- b. Staffing Matrix - Campus support and Administration
- c. Staffing vs Actual

2. Teachers as **revenue centers**

- a. Measured against target to come up with efficiency
 - i. Organized by campus, subject and department

3. Organization of the **data**

- a. Where it came from - Comparison of SIS, campus master schedule
- b. How it was input
 - i. Best Practices

4. **Stakeholder Input** throughout



NISD Worksheet Example

	Student Count									Opportunit	Efficiency Calculations						
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Total Students	Basic Allotment	Additional Revenue	Salary Expense	Opportunity Cost	Efficiency Total	Target Total	Difference
SOAR	4	6	8	6			10		3	37	\$32,560.00		75000		-\$42,440.00	\$70,200.00	(\$112,640.00)
CTE	32	33		33	33	33	33	33		197	\$173,360.00	\$66,589.60	75000		\$164,949.60	\$70,200.00	\$94,749.60
LOTE	27	32	30	22	19			22		152	\$133,760.00		75000		\$58,760.00	\$70,200.00	(\$11,440.00)
CTE	10	11	27	23				21	22	114	\$100,320.00	\$42,442.40	75000		\$67,762.40	\$70,200.00	(\$2,437.60)
PE	22	27	21		29	19			33	151	\$132,880.00		75000		\$57,880.00	\$70,200.00	(\$12,320.00)
SS	30	25				30	29			114	\$100,320.00		75000		\$25,320.00	\$70,200.00	(\$44,880.00)
Math	25	25	24			20	22	22		138	\$121,440.00		75000		\$46,440.00	\$70,200.00	(\$23,760.00)
Math	25		24	21		26	29	30		155	\$136,400.00		75000		\$61,400.00	\$70,200.00	(\$8,800.00)
PE	24									24	\$21,120.00		75000		-\$53,880.00	\$70,200.00	(\$124,080.00)
ELA	31	24		27	27		30	24		163	\$143,440.00		75000		\$68,440.00	\$70,200.00	(\$1,760.00)
FA	33									33	\$29,040.00		75000		-\$45,960.00	\$70,200.00	(\$116,160.00)
SOAR	7	5	6	6			2		10	36	\$31,680.00		75000		-\$43,320.00	\$70,200.00	(\$113,520.00)
ELA		25			27	28	28	27		135	\$118,800.00		75000		\$43,800.00	\$70,200.00	(\$26,400.00)
SS			26	27	29	24		12		118	\$103,840.00		75000		\$28,840.00	\$70,200.00	(\$41,360.00)
ELA	28	25		29	28		28	28		166	\$146,080.00		75000		\$71,080.00	\$70,200.00	\$880.00
FA		13		18		11	19	20		81	\$71,280.00		75000		-\$3,720.00	\$70,200.00	(\$73,920.00)
ELA	52		31	28	30	30				171	\$150,480.00		75000		\$75,480.00	\$70,200.00	\$5,280.00
SC	24	20	29		29	19	28			149	\$131,120.00		75000		\$56,120.00	\$70,200.00	(\$14,080.00)
CTE			15	30	8	19				72	\$63,360.00	\$19,078.40	75000		\$7,438.40	\$70,200.00	(\$62,761.60)
FA	21	20		13	19		19	20		112	\$98,560.00		75000		\$23,560.00	\$70,200.00	(\$46,640.00)
SC	15	32	32	33	33			32		177	\$155,760.00		75000		\$80,760.00	\$70,200.00	\$10,560.00
FA	30	30	30	22	18		18			148	\$130,240.00		75000		\$55,240.00	\$70,200.00	(\$14,960.00)
LC	9	12	13	11	11	5	12	11		84	\$73,920.00		75000		-\$1,080.00	\$70,200.00	(\$71,280.00)

A	Efficiency	B	Efficiency	C	Efficiency	D	Efficiency
ELA	79.9%	ELA	74.3%	ELA	63.4%	ELA	71.6%
MATH	77.7%	MATH	76.0%	MATH	66.7%	MATH	64.9%
SS	106.2%	SS	117.5%	SS	101.6%	SS	94.9%
Science	108.3%	Science	107.8%	Science	95.0%	Science	106.4%
LOTE	108.3%	LOTE	108.2%	LOTE	91.1%	LOTE	91.5%
Elective/LC	104.3%	Elective/LC	97.9%	Elective/LC	72.3%	Elective/LC	72.7%
CTE	90.8%	CTE	101.1%	CTE	95.3%	CTE	92.1%
Fine Arts	92.5%	Fine Arts	85.7%	Fine Arts	65.9%	Fine Arts	80.0%
Athletics	76.3%	Athletics	90.8%	Athletics	70.3%	Athletics	70.5%
PE	98.5%	PE	148.4%	PE	105.1%	PE	110.1%
EB	27.7%	EB	26.2%	EB	1.1%	EB	20.7%
SPED	19.0%	SPED	18.0%	SPED	13.5%	SPED	20.1%
Total	84.6%	Total	82.1%	Total	68.6%	Total	70.2%
Total (No SPED/EB)	91.5%	Total (No SPED/EB)	93.7%	Total (No SPED/EB)	78.2%	Total (No SPED/EB)	82.5%
Extra Teachers	6.43	Extra Teachers	2.29	Extra Teachers	4.57	Extra Teachers	3.57

E	Efficiency	F	Efficiency	G	Efficiency	Middle Schools	Average
ELA	75.6%	ELA	72.5%	ELA	66.4%	ELA	71.9%
MATH	72.5%	MATH	65.3%	MATH	70.3%	MATH	70.5%
SS	102.2%	SS	104.1%	SS	102.8%	SS	104.2%
Science	102.2%	Science	103.6%	Science	102.6%	Science	103.7%
LOTE	108.5%	LOTE	97.2%	LOTE	78.3%	LOTE	97.6%
Elective/LC	69.1%	Elective/LC	80.2%	Elective/LC	74.5%	Elective/LC	81.6%
CTE	91.5%	CTE	88.9%	CTE	92.9%	CTE	93.2%
Fine Arts	84.2%	Fine Arts	87.9%	Fine Arts	75.3%	Fine Arts	81.6%
Athletics	94.0%	Athletics	88.2%	Athletics	58.6%	Athletics	78.4%
PE	139.4%	PE	106.6%	PE	108.7%	PE	116.7%
EB	7.9%	EB	25.5%	EB	5.5%	EB	16.4%
SPED	20.6%	SPED	14.0%	SPED	17.8%	SPED	17.6%
Total	77.8%	Total	75.1%	Total	70.4%	Total	75.5%
Total (No SPED/EB)	88.8%	Total (No SPED/EB)	85.8%	Total (No SPED/EB)	81.5%	Total (No SPED/EB)	86.0%
Extra Teachers	4.29	Extra Teachers	3.71	Extra Teachers	3.57	Extra Teachers	4.06

Middle School Efficiency Results



INFORMED DECISIONS | NOW WHAT?

Intentional Planning & Discussions

1. **Department Budget Meetings** - Discussions for changes to Staffing Matrix
- efficiency discoveries (Dyslexia, Bilingual, GT Models)
2. **Campus Meetings** for Budget & Master Schedule - changes to ratio while becoming more efficient through district alignment
(Elem-rotations; MS-ISS, Lunch, Electives; HS-athletics, ACP)
3. District-Level **Audit for Equity** - ability to evaluate efficiency and success for staffing structure - Can we live within our funding structure?
4. **Strengths & Weaknesses**
 - a. Gaps in staffing
 - b. Uncover Best Practices



BIGGEST DISCOVERIES

- Best Practices & Efficiency Skills
- Mis-Coding in PEIMS
- Mis-Coding in Payroll
- Help Minimize Ratio Increase Impact
- Staff Use for Special Pops
- Inequities of Extra Conferences
- Loss of Time for Travel
- Autonomy of Position Control
- Maximizing Revenue - CCMR and CTE



PEIMS and Funding



Does PEIMS Coding Affect Funding?

YES, it does!!

- Attendance
- CTE/CCMR data
- Special Populations
 - SpEd, Dyslexia, Bilingual, ESL PK/Early Ed, Comp Ed (Census Block Tiers), CTE
 - By PIC Codes



FIRST Rating

- Look at expenditures from ACFR (annual audit) vs. PEIMS data (Expenditures by Function) - MidYear Submission
 - Indicator 16 - Did the comparison of the Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?
- How well are ERP and SIS working together?
- How to review reports collaboratively?
 - By function level

**CRITICAL
TAKEAWAY...
ACCURACY IS KEY!**



QUESTIONS?

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